

# Excel 2010 For Dummies

WHEN SOMEBODY SHOULD GO TO THE BOOK STORES, SEARCH OPENING BY SHOP, SHELF BY SHELF, IT IS IN REALITY PROBLEMATIC. THIS IS WHY WE PROVIDE THE BOOK COMPILATIONS IN THIS WEBSITE. IT WILL AGREED EASE YOU TO SEE GUIDE **Excel 2010 For Dummies** AS YOU SUCH AS.

BY SEARCHING THE TITLE, PUBLISHER, OR AUTHORS OF GUIDE YOU REALLY WANT, YOU CAN DISCOVER THEM RAPIDLY. IN THE HOUSE, WORKPLACE, OR PERHAPS IN YOUR METHOD CAN BE ALL BEST AREA WITHIN NET CONNECTIONS. IF YOU OBJECT TO DOWNLOAD AND INSTALL THE EXCEL 2010 For Dummies, IT IS NO QUESTION EASY THEN, BACK CURRENTLY WE EXTEND THE LINK TO BUY AND CREATE BARGAINS TO DOWNLOAD AND INSTALL EXCEL 2010 For Dummies CONSEQUENTLY SIMPLE!

*Excel 2010 Workbook For Dummies* - GREG HARVEY 2010-08-13

REINFORCE YOUR UNDERSTANDING OF EXCEL WITH THESE WORKBOOK EXERCISES BOOST YOUR KNOWLEDGE OF IMPORTANT EXCEL TASKS BY PUTTING YOUR SKILLS TO WORK IN REAL-WORLD SITUATIONS. THE FOR DUMMIES WORKBOOK FORMAT PROVIDES MORE THAN 100 EXERCISES THAT HELP YOU CREATE ACTUAL RESULTS WITH EXCEL SO YOU CAN GAIN PROFICIENCY. PERFECT FOR STUDENTS, PEOPLE LEARNING EXCEL ON THEIR OWN, AND FINANCIAL PROFESSIONALS WHO MUST PLAN AND EXECUTE COMPLEX PROJECTS IN EXCEL, EXCEL 2010 WORKBOOK FOR DUMMIES HELPS YOU DISCOVER ALL THE WAYS THIS PROGRAM CAN WORK FOR YOU. EXCEL IS THE WORLD'S MOST POPULAR NUMBER-CRUNCHING PROGRAM, AND FOR DUMMIES BOOKS ARE THE MOST POPULAR GUIDES TO EXCEL THE WORKBOOK APPROACH OFFERS PRACTICAL APPLICATION, WITH MORE THAN 100 EXERCISES TO WORK THROUGH AND PLENTY OF STEP-BY-STEP GUIDANCE THIS GUIDE COVERS THE NEW FEATURES OF EXCEL 2010, INCLUDES A SECTION ON CREATING GRAPHIC DISPLAYS OF INFORMATION, AND OFFERS IDEAS FOR FINANCIAL PLANNERS ALSO PROVIDES EXERCISES ON USING FORMULAS AND FUNCTIONS, MANAGING AND SECURING DATA, AND PERFORMING DATA ANALYSIS A COMPANION CD-ROM INCLUDES SCREEN SHOTS AND PRACTICE MATERIALS EXCEL 2010 WORKBOOK FOR DUMMIES HELPS YOU GET COMFORTABLE WITH EXCEL SO YOU CAN TAKE ADVANTAGE OF ALL IT HAS TO OFFER. NOTE: CD-ROM/DVD AND OTHER SUPPLEMENTARY MATERIALS ARE NOT INCLUDED AS PART OF eBook FILE.

**Excel 2010 All-in-One For Dummies** - GREG HARVEY 2010-05-10

A COMPREHENSIVE, UP-TO-DATE, USER-FRIENDLY GUIDE TO EXCEL 2010 EXCEL IS THE STANDARD FOR SPREADSHEET APPLICATIONS AND IS USED WORLDWIDE, BUT IT'S NOT ALWAYS USER-FRIENDLY. THAT MAKES IT A PERFECT FOR DUMMIES TOPIC, AND THIS HANDY ALL-IN-ONE GUIDE COVERS ALL THE ESSENTIALS, THE NEW FEATURES, HOW TO ANALYZE DATA WITH EXCEL, AND MUCH MORE. EIGHT MINIBOOKS ADDRESS EXCEL BASICS, WORKSHEET DESIGN, FORMULAS AND FUNCTIONS, WORKSHEET COLLABORATION AND REVIEW, CHARTS AND GRAPHICS, DATA MANAGEMENT, DATA ANALYSIS, AND EXCEL AND VBA. EXCEL IS THE LEADING SPREADSHEET/DATA ANALYSIS SOFTWARE AND IS USED THROUGHOUT THE WORLD; THE NEWEST REVISION INCLUDES UPGRADED TOOLS AND A REDESIGNED INTERFACE FOR DUMMIES BOOKS ARE THE BESTSELLING GUIDES TO EXCEL, WITH MORE THAN THREE MILLION COPIES SOLD EXCEL 2010 ALL-IN-ONE FOR DUMMIES COVERS THE CHANGES IN THE NEWEST VERSION AS WELL AS FAMILIAR TASKS, SUCH AS CREATING AND EDITING WORKSHEETS, SETTING UP FORMULAS, AND PERFORMING STATISTICAL FUNCTIONS EIGHT SELF-CONTAINED MINIBOOKS COVER THE BASICS, WORKSHEET DESIGN, FORMULAS AND FUNCTIONS, WORKSHEET COLLABORATION, PRESENTING DATA IN CHARTS AND GRAPHICS, DATA MANAGEMENT, DATA ANALYSIS, AND CREATING MACROS WITH VBA. NEWCOMERS TO EXCEL AS WELL AS VETERANS WHO JUST WANT TO LEARN THE LATEST VERSION WILL FIND EXCEL 2010 ALL-IN-ONE FOR DUMMIES HAS EVERYTHING THEY NEED TO KNOW.

**Excel 2010 Dummies, Mini Edition** - HARVEY 2011-03-28

**Excel 2010 ELearning Kit For Dummies** - FAITHE WEMPEN 2012-01-10

MASTER THE LEADING SPREADSHEET AND DATA ANALYSIS TOOL WITH THIS BOOK-AND-CD PACKAGE! LEARN STEP BY STEP TO CREATE WORKSHEETS, WORK WITH FORMULAS AND FUNCTIONS, FORMAT DATA, USE FINANCIAL FUNCTIONS, AND MORE.

Beginning Microsoft Excel 2010 - ABBOTT KATZ 2010-12-28

BEGINNING MICROSOFT EXCEL 2010 IS A PRACTICAL, STEP-BY-STEP GUIDE TO GETTING STARTED WITH THE WORLD'S MOST WIDELY-USED SPREADSHEET APPLICATION. THE BOOK OFFERS A HANDS-ON APPROACH TO LEARNING HOW TO CREATE AND EDIT SPREADSHEETS, USE VARIOUS CALCULATION FORMULAS, EMPLOY CHARTS/GRAPHS, AND GET WORK DONE EFFICIENTLY. MICROSOFT ROLLED OUT SEVERAL NEW FEATURES WITH EXCEL 2010—PERHAPS THE MOST NOTABLE WAS THE ABILITY TO USE EXCEL 2010 ONLINE AND COLLABORATE ON A PROJECT IN REAL TIME. BEGINNING MICROSOFT OFFICE 2010 KEEPS YOU UP-TO-DATE WITH ALL OF THESE FEATURES AND MORE.

Excel VBA Programming For Dummies - MICHAEL ALEXANDER 2018-11-06

TAKE YOUR EXCEL PROGRAMMING SKILLS TO THE NEXT LEVEL TO TAKE EXCEL TO THE NEXT LEVEL, YOU NEED TO UNDERSTAND AND IMPLEMENT THE POWER OF VISUAL BASIC FOR APPLICATIONS (VBA). EXCEL VBA PROGRAMMING FOR DUMMIES INTRODUCES YOU TO A WIDE ARRAY OF NEW EXCEL OPTIONS, BEGINNING WITH THE MOST IMPORTANT TOOLS AND OPERATIONS FOR THE VISUAL BASIC EDITOR. INSIDE, YOU'LL FIND AN OVERVIEW OF THE ESSENTIAL ELEMENTS AND CONCEPTS FOR PROGRAMMING WITH EXCEL. IN NO TIME, YOU'LL DISCOVER TECHNIQUES FOR HANDLING ERRORS AND EXTERMINATING BUGS, WORKING WITH RANGE OBJECTS AND CONTROLLING PROGRAM FLOW, AND MUCH MORE. WITH FRIENDLY ADVICE ON THE EASIEST WAYS TO DEVELOP CUSTOM DIALOG BOXES, TOOLBARS, AND MENUS, READERS WILL BE CREATING EXCEL APPLICATIONS CUSTOM FIT TO THEIR UNIQUE NEEDS! FULLY UPDATED FOR THE NEW EXCEL 2019 STEP-BY-STEP INSTRUCTIONS FOR CREATING VBA MACROS TO MAXIMIZE PRODUCTIVITY GUIDANCE ON CUSTOMIZING YOUR APPLICATIONS SO THEY WORK THE WAY YOU WANT ALL SAMPLE PROGRAMS, VBA CODE, AND WORKSHEETS ARE AVAILABLE AT DUMMIES.COM BEGINNING VBA PROGRAMMERS REJOICE! THIS EASY-TO-FOLLOW BOOK MAKES IT EASIER THAN EVER TO EXCEL AT EXCEL

VBA!

**Excel 2002 For Dummies** - GREG HARVEY 2001-06-15

JUST BECAUSE ELECTRONIC SPREADSHEETS LIKE EXCEL 2002 HAVE BECOME ALMOST AS COMMONPLACE ON TODAY'S PERSONAL COMPUTERS AS WORD PROCESSORS AND GAMES DOESN'T MEAN THAT THEY'RE EITHER WELL UNDERSTOOD OR WELL USED. IF YOU'RE ONE OF THE MANY FOLKS WHO HAS OFFICE XP ON YOUR COMPUTER BUT DOESN'T KNOW A SPREADSHEET FROM A BEDSHEET, THIS MEANS THAT EXCEL 2002 IS JUST SITTING THERE TAKING UP A LOT OF SPACE. WELL, IT'S HIGH TIME TO CHANGE ALL THAT. ONE LOOK AT THE EXCEL 2002 SCREEN (WITH ALL ITS BOXES, BUTTONS, AND TABS), AND YOU REALIZE HOW MUCH STUFF IS GOING ON THERE. EXCEL 2002 FOR DUMMIES WILL HELP YOU MAKE SOME SENSE OUT OF THE RASH OF ICONS, BUTTONS, AND BOXES THAT YOU'RE GOING TO BE FACING DAY AFTER DAY. AND WHEN YOU READY TO GO BEYOND SPREADSHEET BASICS, THIS GUIDE WILL ALSO INTRODUCE YOU TO CONJURING UP CHARTS INSERTING GRAPHICS DESIGNING A DATABASE CONVERTING SPREADSHEETS INTO WEB PAGES MOST OF ALL, EXCEL 2002 FOR DUMMIES COVERS THE FUNDAMENTAL TECHNIQUES THAT YOU NEED TO KNOW IN ORDER TO CREATE, EDIT, FORMAT, AND PRINT YOUR OWN WORKSHEETS. IN THIS BOOK, YOU'LL FIND ALL THE INFORMATION THAT YOU NEED TO KEEP YOUR HEAD ABOVE WATER AS YOU ACCOMPLISH THE EVERYDAY TASKS THAT PEOPLE DO WITH EXCEL. THIS DOWN-TO-EARTH GUIDE COVERS ALL THESE TOPICS AND MORE: CREATING A SPREADSHEET FROM SCRATCH DOCUMENT RECOVERY FORMATTING FUNDAMENTALS MAKING CORRECTIONS (AND HOW TO UNDO THEM) RETRIEVING DATA FROM YOUR SPREADSHEETS PROTECTING YOUR DOCUMENTS DEMYSTIFYING FORMULAS NOW, EVEN IF YOUR JOB DOESN'T INVOLVE CREATING WORKSHEETS WITH A LOT OF FANCY FINANCIAL CALCULATIONS OR LAH-DEE-DAH CHARTS, YOU PROBABLY HAVE PLENTY OF THINGS FOR WHICH YOU COULD AND SHOULD BE USING EXCEL. FOR INSTANCE, YOU MAY HAVE TO KEEP LISTS OF INFORMATION OR MAYBE EVEN PUT TOGETHER TABLES OF INFORMATION FOR YOUR JOB. EXCEL IS A GREAT LIST KEEPER AND ONE HECK OF A TABLE MAKER. YOU CAN USE EXCEL ANYTIME YOU NEED TO KEEP TRACK OF PRODUCTS THAT YOU SELL, CLIENTS WHO YOU SERVICE, EMPLOYEES WHO YOU OVERSEE, OR YOU NAME IT.

**Excel 2010 For Dummies** - GREG HARVEY 2010-04-01

THE BESTSELLING EXCEL BOOK ON THE MARKET, UPDATED FOR EXCEL 2010 AS THE WORLD'S LEADING SPREADSHEET APPLICATION, EXCEL HAS A HUGE USER BASE. THE RELEASE OF OFFICE 2010 BRINGS MAJOR CHANGES TO EXCEL, SO EXCEL FOR DUMMIES COMES TO THE RESCUE ONCE MORE! IN THE FRIENDLY AND NON-THREATENING FOR DUMMIES STYLE, THIS POPULAR GUIDE SHOWS BEGINNERS HOW TO GET UP AND RUNNING WITH EXCEL AND HELPS MORE EXPERIENCED USERS GET COMFORTABLE WITH NEW FEATURES. EXCEL IS THE NUMBER ONE SPREADSHEET APPLICATION WORLDWIDE, AND EXCEL FOR DUMMIES IS THE NUMBER ONE GUIDE TO USING IT WITH THE MAJOR CHANGES IN MICROSOFT OFFICE 2010, EXCEL HAS NEW FEATURES AND A NEW INTERFACE DESIGN; USERS NEED HELP TO GET UP TO SPEED THE BOOK INCLUDES EVERYTHING YOU NEED TO KNOW TO PERFORM BASIC EXCEL 2010 TASKS COVERS CREATING AND EDITING WORKSHEETS AND CHARTS, FORMATTING CELLS, ENTERING FORMULAS, INSERTING GRAPHS, DESIGNING DATABASE FORMS, AND ADDING DATABASE RECORDS ALSO COVERS PRINTING, ADDING HYPERLINKS TO WORKSHEETS, SAVING WORKSHEETS AS WEB PAGES, ADDING EXISTING WORKSHEET DATA TO AN EXISTING WEB PAGE, AND MUCH MORE WHETHER YOU'RE NEW TO EXCEL OR JUST NEED TO UNDERSTAND THE 2010 VERSION, EXCEL 2010 FOR DUMMIES PROVIDES WHAT YOU NEED TO KNOW.

**Microsoft Excel 2003 For Dummies** - G. HARVEY 2003

Microsoft Office Excel 2007 Formulas and Functions For Dummies - KEN BLUTTMAN 2008-02-11

MAKE EXCEL DO THE MATH AND MAKE SENSE OF YOUR DATA USE THE INSERT FUNCTION DIALOG BOX, ARRAY FORMULAS AND FUNCTIONS, AND MORE EXCEL 2007 HAS MORE THAN 500 BUILT-IN FUNCTIONS. THIS BOOK LOOKS AT THE TOP 150, SO YOU CAN FIND OUT WHICH ONES WILL MAKE YOUR LIFE EASIER. WANT TO COMPARE A 15-YEAR MORTGAGE TO A 30-YEAR MORTGAGE? FORECAST EXPENSES FOR YOUR COLLEGE FRESHMAN? SEE HOW YOUR ONLINE BUSINESS IS DOING? HERE'S THE FUN AND EASY WAY! DISCOVER HOW TO \* CREATE WORKSHEETS TO TRACK COSTS AND REVENUE \* TELL THE DIFFERENCE AMONG AVERAGE, MEDIAN, AND MODE \* WORK WITH STATISTICAL FUNCTIONS \* DEVELOP FORECASTS AND TRACK TRENDS \* MANIPULATE STRINGS AND WORK WITH DATABASE FUNCTIONS

**Excel 2007 Dashboards and Reports For Dummies** - MICHAEL ALEXANDER 2011-03-16

WHAT'S THE USE OF PUTTING OUT REPORTS THAT NO ONE READS? PROPERLY CREATED DASHBOARDS ARE GRAPHICAL REPRESENTATIONS THAT PUT DATA IN A CONTEXT FOR YOUR AUDIENCE, AND THEY LOOK REALLY COOL! HOW COOL? YOU'LL FIND OUT WHEN YOU SEE THE DAZZLING EXAMPLES IN EXCEL 2007 DASHBOARDS & REPORTS FOR DUMMIES. AND, BEFORE LONG, EVERYONE'S EYES WILL BE RIVETED TO YOUR DASHBOARDS AND REPORTS TOO! THIS REVOLUTIONARY GUIDE SHOWS YOU HOW TO TURN EXCEL INTO YOUR OWN PERSONAL BUSINESS INTELLIGENCE TOOL. YOU'LL LEARN THE FUNDAMENTALS OF USING EXCEL 2007 TO GO BEYOND SIMPLE TABLES TO CREATING DASHBOARD-STUDED REPORTS THAT WOW MANAGEMENT. GET READY TO CATCH DASHBOARD FEVER AS YOU FIND OUT HOW TO USE

BASIC ANALYSIS TECHNIQUES, BUILD ADVANCED DASHBOARD COMPONENTS, IMPLEMENT ADVANCED REPORTING TECHNIQUES, AND IMPORT EXTERNAL DATE INTO YOUR EXCEL REPORTS. DISCOVER HOW TO: UNLEASH THE POWER OF EXCEL AS A BUSINESS INTELLIGENCE TOOL CREATE DASHBOARDS THAT COMMUNICATE AND GET NOTICED THINK ABOUT YOUR DATA IN A NEW WAY PRESENT DATA MORE EFFECTIVELY AND INCREASE THE VALUE OF YOUR REPORTS CREATE DYNAMIC LABELS THAT SUPPORT VISUALIZATION REPRESENT TIME AND SEASONAL TRENDING GROUP AND BUCKET DATA DISPLAY AND MEASURE VALUES VERSUS GOALS IMPLEMENT MACRO-CHARGED REPORTING USING EXCEL 2007 AS A BI TOOL IS THE MOST COST-EFFICIENT WAY FOR ORGANIZATIONS OF ANY SIZE CREATE POWERFUL AND INSIGHTFUL REPORTS AND DISTRIBUTE THROUGHOUT THE ENTERPRISE. AND EXCEL 2007 DASHBOARDS AND REPORTS FOR DUMMIES IS THE FASTEST YOU FOR YOU TO CATCH DASHBOARD FEVER!

**EXCEL SALES FORECASTING FOR DUMMIES** - CONRAD CARLBERG 2016-06-23

EXCEL AT PREDICTING SALES AND FORECASTING TRENDS USING MICROSOFT EXCEL! IF YOU'RE A SALES OR MARKETING PROFESSIONAL, YOU KNOW THAT FORECASTING SALES IS ONE OF THE BIGGEST CHALLENGES YOU FACE ON THE JOB. UNLIKE OTHER BOOKS ON THE SUBJECT, EXCEL SALES FORECASTING FOR DUMMIES, 2ND EDITION LEAVES ARCANE BUSINESS SCHOOL TERMS AND COMPLEX ALGEBRAIC EQUATIONS AT THE DOOR, FOCUSING INSTEAD ON WHAT YOU CAN DO RIGHT NOW TO UTILIZE THE WORLD'S MOST POPULAR SPREADSHEET PROGRAM TO PRODUCE FORECASTS YOU CAN RELY ON. LOADED WITH CONFIDENCE BOOSTERS FOR ANYONE WHO SUCCUMBS TO SWEATY PALMS WHEN SALES PREDICTIONS ARE MENTIONED, THIS TRUSTED GUIDE SHOW YOU HOW TO USE THE MANY TOOLS EXCEL PROVIDES TO ARRANGE YOUR PAST DATA, SET UP LISTS AND PIVOT TABLES, USE MOVING AVERAGES, AND SO MUCH MORE. BEFORE YOU KNOW IT, YOU'LL BECOME A FORECASTER PAR EXCELLENCE—EVEN IF NUMBERS AREN'T YOUR JAM. CHOOSE THE RIGHT FORECASTING METHOD FIND RELATIONSHIPS IN YOUR DATA PREDICT SEASONAL SALES FILTER LISTS OR TURN THEM INTO CHARTS CONSIDER THIS GUIDE YOUR CRYSTAL BALL—AND START PREDICTING THE FUTURE WITH CONFIDENCE AND EASE!

**FINANCIAL MODELING IN EXCEL FOR DUMMIES** - DANIELLE STEIN FAIRHURST 2021-12-14

TURN YOUR FINANCIAL DATA INTO INSIGHTFUL DECISIONS WITH THIS STRAIGHTFORWARD GUIDE TO FINANCIAL MODELING WITH EXCEL INTERESTED IN LEARNING HOW TO BUILD PRACTICAL FINANCIAL MODELS AND FORECASTS BUT CONCERNED THAT YOU DON'T HAVE THE MATH SKILLS OR TECHNICAL KNOW-HOW? WE'VE GOT YOU COVERED! FINANCIAL DECISION-MAKING HAS NEVER BEEN EASIER THAN WITH FINANCIAL MODELING IN EXCEL FOR DUMMIES. WHETHER YOU WORK AT A MOM-AND-POP RETAIL STORE OR A MULTINATIONAL CORPORATION, YOU CAN LEARN HOW TO BUILD BUDGETS, PROJECT YOUR PROFITS INTO THE FUTURE, MODEL CAPITAL DEPRECIATION, VALUE YOUR ASSETS, AND MORE. YOU'LL LEARN BY DOING AS THIS BOOK WALKS YOU THROUGH PRACTICAL, HANDS-ON EXERCISES TO HELP YOU BUILD POWERFUL MODELS USING JUST A REGULAR VERSION OF EXCEL, WHICH YOU'VE PROBABLY ALREADY GOT ON YOUR PC. YOU'LL ALSO: MASTER THE TOOLS AND STRATEGIES THAT HELP YOU DRAW INSIGHTS FROM NUMBERS AND DATA YOU'VE ALREADY GOT BUILD A SUCCESSFUL FINANCIAL MODEL FROM SCRATCH, OR WORK WITH AND MODIFY AN EXISTING ONE TO YOUR LIKING CREATE NEW AND UNEXPECTED BUSINESS STRATEGIES WITH THE IDEAS AND CONCLUSIONS YOU GENERATE WITH SCENARIO ANALYSIS DON'T GO BUYING SPECIALIZED SOFTWARE OR HIRING THAT EXPENSIVE CONSULTANT WHEN YOU DON'T NEED EITHER ONE. IF YOU'VE GOT THIS BOOK AND A WORKING VERSION OF MICROSOFT EXCEL, YOU'VE GOT ALL THE TOOLS YOU NEED TO BUILD SOPHISTICATED AND USEFUL FINANCIAL MODELS IN NO TIME!

**EXCEL 2003 BIBLE** - JOHN WALKENBACH 2013-05-06

THE MOST COMPREHENSIVE GUIDEBOOK AVAILABLE ON THE MOST POPULAR SPREADSHEET PROGRAM, FULLY UPDATED TO INCLUDE ALL-NEW "X" FEATURES WRITTEN BY THE LEADING EXCEL GURU KNOWN AS "MR. SPREADSHEET," JOHN WALKENBACH, WHO HAS WRITTEN MORE THAN THIRTY BOOKS AND 300 ARTICLES ON RELATED TOPICS AND MAINTAINS THE POPULAR SPREADSHEET PAGE AT WWW.J-WALK.COM/SS THE DEFINITIVE REFERENCE BOOK FOR BEGINNING TO ADVANCED USERS, FEATURING EXPERT ADVICE AND HUNDREDS OF EXAMPLES, TIPS, TECHNIQUES, SHORTCUTS, WORK-AROUNDS, AND MORE COVERS EXPANDED USE OF XML AND WEB SERVICES TO FACILITATE DATA REPORTING, ANALYSIS, IMPORTING, AND EXPORTING INFORMATION EXPLORES EXCEL PROGRAMMING FOR THOSE WHO WANT ADVANCED INFORMATION CD-ROM INCLUDES ALL TEMPLATES AND WORKSHEETS USED IN THE BOOK, AS WELL AS SAMPLE CHAPTERS FROM ALL WILEY OFFICE "X" RELATED BIBLES AND USEFUL THIRD PARTY SOFTWARE, INCLUDING JOHN WALKENBACH'S POWER UTILITY PAK NOTE: CD-ROM/DVD AND OTHER SUPPLEMENTARY MATERIALS ARE NOT INCLUDED AS PART OF eBook FILE.

**EXCEL 2010 FOR DUMMIES** - GREG HARVEY 2012-01-25

CRUNCH NUMBERS, CREATE SPREADSHEETS, AND GET UP TO SPEED ON EXCEL 2010! THIS FRIENDLY BOOK GETS YOU STARTED WITH THE BASICS OF EXCEL 2010, SUCH AS CREATING A SPREADSHEET FROM SCRATCH, SELECTING COMMANDS FROM THE RIBBON, CUSTOMIZING THE QUICK ACCESS TOOLBAR, CREATING SIMPLE FORMULAS, MOVING AND COPYING DATA WITH DRAG AND DROP, USING THE AUTOCORRECT AND AUTOFILL FEATURES, AND MORE. NAVIGATE EFFECTIVELY — SEE HOW THE RIBBON INTERFACE AND THE BACKSTAGE VIEW GIVE YOU ACCESS TO ALL THE TOOLS YOU NEED FOR EVERY TASK BE A MOVER AND A SHAKER — MOVE AND COPY DATA WITH CUT, COPY, AND PASTE OR DRAG AND DROP SUMMING UP — TOTAL COLUMNS AND ROWS OF NUMBERS WITH THE AUTOSUM BUTTON MAKING IT PRETTY — FORMAT DATA TABLES, ADJUST COLUMN WIDTHS AND ROW HEIGHTS, HIDE COLUMNS AND ROWS, AND FORMAT WITH STYLES OR THE FORMAT PAINTER SAFETY NET — SAVE YOUR WORK AND RECOVER SPREADSHEETS AFTER A COMPUTER CRASH OPEN THE BOOK AND FIND: WHAT'S NEW IN EXCEL 2010 HOW TO SURF AN EXCEL 2010 WORKSHEET AND WORKBOOK INSTRUCTIONS FOR ENTERING DATA IN A WORKSHEET TIPS FOR KEEPING YOUR DATA SECURE HOW TO ENTER AND EDIT FORMULAS WITH BUILT-IN FUNCTIONS TIPS FOR UNDOING OR DELETING DATA ENTRY MISTAKES LEARN TO: GET COMFORTABLE WITH EXCEL 2010 AND BACKSTAGE VIEW CREATE AND EDIT SPREADSHEETS FORMAT CELLS, CREATE FORMULAS, AND FIX DATA ENTRY ERRORS COPY, CUT, MOVE, PASTE, OR DELETE DATA

**EXCEL 2010 ALL-IN-ONE FOR DUMMIES** - GREG HARVEY 2010-04-07

A COMPREHENSIVE, UP-TO-DATE, USER-FRIENDLY GUIDE TO EXCEL 2010 EXCEL IS THE STANDARD FOR SPREADSHEET APPLICATIONS AND

IS USED WORLDWIDE, BUT IT'S NOT ALWAYS USER-FRIENDLY. THAT MAKES IT A PERFECT FOR DUMMIES TOPIC, AND THIS HANDY ALL-IN-ONE GUIDE COVERS ALL THE ESSENTIALS, THE NEW FEATURES, HOW TO ANALYZE DATA WITH EXCEL, AND MUCH MORE. EIGHT MINIBOOKS ADDRESS EXCEL BASICS, WORKSHEET DESIGN, FORMULAS AND FUNCTIONS, WORKSHEET COLLABORATION AND REVIEW, CHARTS AND GRAPHICS, DATA MANAGEMENT, DATA ANALYSIS, AND EXCEL AND VBA. EXCEL IS THE LEADING SPREADSHEET/DATA ANALYSIS SOFTWARE AND IS USED THROUGHOUT THE WORLD; THE NEWEST REVISION INCLUDES UPGRADED TOOLS AND A REDESIGNED INTERFACE FOR DUMMIES BOOKS ARE THE BESTSELLING GUIDES TO EXCEL, WITH MORE THAN THREE MILLION COPIES SOLD EXCEL 2010 ALL-IN-ONE FOR DUMMIES COVERS THE CHANGES IN THE NEWEST VERSION AS WELL AS FAMILIAR TASKS, SUCH AS CREATING AND EDITING WORKSHEETS, SETTING UP FORMULAS, AND PERFORMING STATISTICAL FUNCTIONS EIGHT SELF-CONTAINED MINIBOOKS COVER THE BASICS, WORKSHEET DESIGN, FORMULAS AND FUNCTIONS, WORKSHEET COLLABORATION, PRESENTING DATA IN CHARTS AND GRAPHICS, DATA MANAGEMENT, DATA ANALYSIS, AND CREATING MACROS WITH VBA. NEWCOMERS TO EXCEL AS WELL AS VETERANS WHO JUST WANT TO LEARN THE LATEST VERSION WILL FIND EXCEL 2010 ALL-IN-ONE FOR DUMMIES HAS EVERYTHING THEY NEED TO KNOW.

**EXCEL 2010 MADE SIMPLE** - ABBOTT KATZ 2011-08-14

GET THE MOST OUT OF EXCEL 2010 WITH EXCEL 2010 MADE SIMPLE—LEARN THE KEY FEATURES, UNDERSTAND WHAT'S NEW, AND UTILIZE DOZENS OF TIME-SAVING TIPS AND TRICKS TO GET YOUR JOB DONE. OVER 500 SCREEN VISUALS AND CLEAR-CUT INSTRUCTIONS GUIDE YOU THROUGH THE FEATURES OF EXCEL 2010, FROM FORMULAS AND CHARTS TO NAVIGATING AROUND A WORKSHEET AND UNDERSTANDING VISUAL BASIC FOR APPLICATIONS (VBA) AND MACROS. EXCEL 2010 MADE SIMPLE TAKES A PRACTICAL AND HIGHLY EFFECTIVE APPROACH TO USING EXCEL 2010, SHOWING YOU THE BEST WAY TO COMPLETE YOUR MOST COMMON SPREADSHEET TASKS. YOU'LL LEARN HOW TO INPUT, FORMAT, SORT, AND FILTER YOUR DATA TO FIND OUT WHAT YOU WANT TO KNOW. YOU'LL SEE HOW TO PLACE YOUR DATA IN TABLES AND NAMED RANGES FOR EASY ACCESS, ALL OF WHICH WILL GET YOU WORKING EFFICIENTLY AND PRODUCTIVELY. EXCEL 2010 MADE SIMPLE ALSO COVERS THE NEW FEATURES INTRODUCED IN EXCEL 2010. FOR INSTANCE, IT SHOWS YOU HOW TO USE SPARKLINES FOR DATA COMPARISON AND THE BACKSTAGE VIEW FOR PRINTING AND SHARING YOUR SPREADSHEETS, SO YOU CAN CARRY OUT YOUR TASKS WITH MINIMUM FUSS. THE HANDS-ON FOCUS ON TASKS MEANS YOU'LL SEE HOW TO ACTUALLY USE EXCEL 2010 TO SUIT YOUR NEEDS.

**MICROSOFT EXCEL 2010 STEP BY STEP** - CURTIS FRYE 2010-06-02

EXPERIENCE LEARNING MADE EASY-AND QUICKLY TEACH YOURSELF HOW TO ORGANIZE, ANALYZE, AND PRESENT DATA WITH EXCEL 2010. WITH STEP BY STEP, YOU SET THE PACE-BUILDING AND PRACTICING THE SKILLS YOU NEED, JUST WHEN YOU NEED THEM! TOPICS INCLUDE CREATING FORMULAS, CALCULATING VALUES, AND ANALYZING DATA; PRESENTING INFORMATION VISUALLY WITH GRAPHICS, CHARTS, AND DIAGRAMS; BUILDING PIVOT TABLE DYNAMIC VIEWS; USING THE NEW EXCEL WEB APP; REUSING INFORMATION FROM DATABASES AND OTHER DOCUMENTS; CREATING MACROS TO AUTOMATE REPETITIVE TASKS AND SIMPLIFY YOUR WORK; AND OTHER CORE TOPICS.

**SLAYING EXCEL DRAGONS** - MIKE GIRVIN 2011-02-01

THIS ENTHUSIASTIC INTRODUCTION PROVIDES SUPPORT FOR EXCEL BEGINNERS AND FOCUSES ON USING THE PROGRAM IMMEDIATELY FOR MAXIMUM EFFICIENCY. WITH 1,104 SCREENSHOTS AND EXPLICIT INFORMATION ON EVERYTHING FROM ROWS, COLUMNS, AND CELLS TO SUBTOTALING, SORTING, AND PIVOT TABLES, THIS GUIDE AIMS TO ALLEVIATE THE FRUSTRATIONS THAT COME WITH USING THE PROGRAM FOR THE FIRST TIME. THIS MANUAL OFFERS STRATEGIES FOR AVOIDING PROBLEMS AND STREAMLINING EFFICIENCY AND ASSISTS READERS FROM START TO FINISH, TURNING EXCEL 2010 NOVICES INTO EXPERTS.

**EXCEL 2010: THE MISSING MANUAL** - MATTHEW MACDONALD 2010-06-18

EXCEL, THE WORLD'S MOST POPULAR SPREADSHEET PROGRAM, HAS THE MUSCLE TO ANALYZE HEAPS OF DATA. BEYOND BASIC NUMBER-CRUNCHING, EXCEL 2010 HAS MANY IMPRESSIVE FEATURES THAT ARE HARD TO FIND, MUCH LESS MASTER -- ESPECIALLY FROM ONLINE HELP PAGES. THIS MISSING MANUAL CLEARLY EXPLAINS HOW EVERYTHING WORKS WITH A UNIQUE AND WITTY STYLE TO HELP YOU LEARN QUICKLY. NAVIGATE WITH EASE. MASTER EXCEL'S TABBED TOOLBAR AND ITS NEW BACKSTAGE VIEW PERFORM A VARIETY OF CALCULATIONS. WRITE FORMULAS FOR ROUNDING NUMBERS, CALCULATING MORTGAGE PAYMENTS, AND MORE ORGANIZE YOUR DATA. SEARCH, SORT, AND FILTER HUGE AMOUNTS OF INFORMATION ILLUSTRATE TRENDS. BRING YOUR DATA TO LIFE WITH CHARTS AND GRAPHICS -- INCLUDING MINIATURE CHARTS CALLED SPARKLINES EXAMINE YOUR DATA. SUMMARIZE INFORMATION AND FIND HIDDEN PATTERNS WITH PIVOT TABLES AND SLICERS SHARE YOUR SPREADSHEETS. USE THE EXCEL WEB APP TO COLLABORATE WITH COLLEAGUES ONLINE RESCUE LOST DATA. RESTORE OLD VERSIONS OF DATA AND FIND SPREADSHEETS YOU FORGOT TO SAVE

**EXCEL 2019 FOR DUMMIES** - GREG HARVEY 2018-10-01

THE BESTSELLING EXCEL BOOK ON THE MARKET — NOW IN A NEW EDITION COVERING THE LATEST VERSION OF EXCEL! EXCEL IS THE SPREADSHEET AND DATA ANALYSIS TOOL OF CHOICE FOR PEOPLE ACROSS THE GLOBE WHO UTILIZE THE MICROSOFT OFFICE SUITE TO MAKE THEIR WORK AND PERSONAL LIVES EASIER. IT IS ESTIMATED THAT 1 IN 7 PEOPLE ON THE PLANET USE MICROSOFT OFFICE! IF YOU'RE ONE OF THEM, AND WANT TO GET UP TO SPEED ON THE LATEST CHANGES IN EXCEL, YOU'VE COME TO THE RIGHT PLACE. EXCEL 2019 FOR DUMMIES HAS BEEN UPDATED TO REFLECT THE MAJOR CHANGES AND FEATURES MADE TO EXCEL AND COVERS EVERYTHING YOU NEED TO KNOW TO PERFORM ANY SPREADSHEET TASK AT HAND. IT INCLUDES INFORMATION ON CREATING AND EDITING WORKSHEETS, FORMATTING CELLS, ENTERING FORMULAS, CREATING AND EDITING CHARTS, INSERTING GRAPHS, DESIGNING DATABASE FORMS, ADDING DATABASE RECORDS, USING SEEK-AND-FIND OPTIONS, PRINTING, ADDING HYPERLINKS TO WORKSHEETS, SAVING WORKSHEETS AS WEB PAGES, ADDING EXISTING WORKSHEET DATA TO AN EXISTING WEBPAGE, PIVOT TABLES, PIVOT CHARTS, FORMULAS AND FUNCTIONS, EXCEL DATA ANALYSIS, SENDING WORKSHEETS VIA E-MAIL, AND SO MUCH MORE! GET TO KNOW THE NEW EXCEL INTERFACE BECOME A PRO AT THE SPREADSHEET AND DATA ANALYSIS TOOL THAT'S AVAILABLE AS PART OF THE MICROSOFT OFFICE SUITE FIND TIME-TESTED AND TRUSTED ADVICE FROM BESTSELLING AUTHOR AND EXPERT GREG HARVEY USE EXCEL TO STREAMLINE YOUR PROCESSES AND MAKE

YOUR WORK LIFE EASIER THAN EVER BEFORE WRITTEN BY A BESTSELLING AUTHOR AND SEASONED EDUCATOR, EXCEL 2019 FOR DUMMIES MAKES IT EASIER THAN EVER TO GET EVERYTHING OUT OF THIS POWERFUL DATA TOOL.

**EXCEL 2010 FOR DUMMIES eBook SET** - GREG HARVEY 2012-12-13

TWO COMPLETE E-BOOKS COVERING BEGINNING- TO INTERMEDIATE-LEVEL EXCEL FOR ONE LOW PRICE! THIS UNIQUE VALUE-PRICED E-BOOK SET BRINGS TOGETHER TWO BESTSELLING FOR DUMMIES BOOKS IN A SINGLE E-BOOK FILE. INCLUDING A COMPREHENSIVE TABLE OF CONTENTS AND THE FULL TEXT OF EACH BOOK, COMPLETE WITH COVER, THIS E-BOOK SET GIVES YOU IN-DEPTH INFORMATION ON EXCEL FROM BASIC WORKSHEET CREATION TO DATA MANAGEMENT, DATA ANALYSIS, AND VBA PROGRAMMING FOR CUSTOM APPLICATIONS. BEST OF ALL, YOU'LL PAY LESS THAN THE COST OF EACH BOOK PURCHASED SEPARATELY. YOU'LL GET THE COMPLETE TEXT OF: EXCEL 2010 ALL-IN-ONE FOR DUMMIES, WHICH COVERS NAVIGATING THE INTERFACE, CUSTOMIZING EXCEL, AND USING BACKSTAGE VIEW BUILDING, FORMATTING, EDITING, PROOFING, MANAGING, AND PRINTING WORKSHEETS USING FORMULAS AND FUNCTIONS CREATING CHARTS, SORTING AND FILTERING DATA, AND PERFORMING WHAT-IF ANALYSIS EXCEL 2010 VBA PROGRAMMING FOR DUMMIES, 2ND EDITION, WHICH SHOWS YOU HOW TO USE THE ESSENTIAL TOOLS AND OPERATIONS FOR VISUAL BASIC FOR APPLICATIONS WORK WITH RANGE OBJECTS AND CONTROL PROGRAM FLOW HANDLE ERRORS AND ELIMINATE BUGS IN YOUR CODE DEVELOP CUSTOM USER INTERFACES FOR YOUR APPLICATIONS, INCLUDING DIALOG BOXES ABOUT THE AUTHORS GREG HARVEY, AUTHOR OF EXCEL 2010 ALL-IN-ONE FOR DUMMIES, IS AN EXPERIENCED EDUCATOR AND THE AUTHOR OF ALL EDITIONS OF EXCEL FOR DUMMIES. JOHN WALKENBACH, AUTHOR OF EXCEL 2010 VBA PROGRAMMING FOR DUMMIES, IS A LEADING AUTHORITY ON SPREADSHEET SOFTWARE AND THE AUTHOR OF MORE THAN 50 BOOKS ON EXCEL, INCLUDING EXCEL BIBLE.

**EXCEL WORKBOOK FOR DUMMIES** - PAUL MCFEDRIES 2022-01-19

GET PRACTICAL WALKTHROUGHS FOR THE MOST USEFUL EXCEL FEATURES LOOKING FOR EASY-TO-UNDERSTAND, PRACTICAL GUIDANCE ON HOW TO GO FROM EXCEL NEWBIE TO NUMBER CRUNCHING PRO? EXCEL WORKBOOK FOR DUMMIES IS THE HANDS-ON TUTORIAL YOU'VE BEEN WAITING FOR. THIS STEP-BY-STEP GUIDE IS PACKED WITH EXERCISES THAT WALK YOU THROUGH THE BASIC AND ADVANCED FUNCTIONS AND FORMULAS INCLUDED IN EXCEL. AT YOUR OWN SPEED, YOU'LL LEARN HOW TO ENTER DATA, FORMAT YOUR SPREADSHEET, AND APPLY THE MATHEMATICAL AND STATISTICAL CAPABILITIES OF THE PROGRAM. WORK THROUGH THE BOOK FROM START TO FINISH OR, IF YOU'D PREFER, JUMP RIGHT TO THE SECTION THAT'S GIVING YOU TROUBLE, WHETHER THAT'S DATA VISUALIZATION, MACROS, ANALYSIS, OR ANYTHING ELSE. YOU CAN ALSO: BRUSH UP ON AND PRACTICE TIME-SAVING KEYBOARD SHORTCUTS FOR POPULAR COMMANDS AND ACTIONS GET A HANDLE ON MULTI-FUNCTIONAL AND PRACTICAL PIVOT TABLES WITH INTUITIVE PRACTICE EXERCISES LEARN TO SECURE YOUR DATA WITH SPREADSHEET PASSWORD PROTECTIONS PERFECT FOR NEW USERS OF EXCEL, EXCEL WORKBOOK FOR DUMMIES IS ALSO THE IDEAL RESOURCE FOR THOSE WHO KNOW THEIR WAY AROUND A SPREADSHEET BUT NEED A REFRESHER ON SOME OF THE MORE ADVANCED FEATURES OF THIS POWERFUL PROGRAM.

**MICROSOFT EXCEL 2010 FOR DUMMIES E-LEARNING KIT** - FAITHE WEMPEN 2012

MASTER THE LEADING SPREADSHEET AND DATA ANALYSIS TOOL WITH THIS BOOK-AND-CD PACKAGE! LEARN STEP BY STEP TO CREATE WORKSHEETS, WORK WITH FORMULAS AND FUNCTIONS, FORMAT DATA, USE FINANCIAL FUNCTIONS, AND MORE.

**MICROSOFT EXCEL 2010 FOR BEGINNERS** - CHRISTOPHER KHO, MEISHYELL 2013-07-08

"\*MENGUASAI EXCEL DAN MENINGKATKAN KETERAMPILAN ADNA MENGOLAH DATA HANYA DENGAN SATU BUKU! \*TIDAK BUTUH WAKTU LAMA UTNUK MENGHASILKAN SEBUAH WORKBOOK, MEMBANGUN WORKSHET, MENATA SEL DAN RANGE, MENGANALISIS DATA, MEMBUAT GRAFIK, DAN MENCETAK WORKBOOK. \*SINGKAT DAN MUDAH, ITULAH YANG ANDA PERLUKAN UNTUK MENGUASAI EXCEL 2010. DENGAN LANGKAH-LANGKAH SEDERHANA DISERTAI PANDUAN GAMBAR, DI HARAPKAN BUKU INI MEMBERIKAN ANDA KEMUDAHAN DALAM MENGUASAI FITUR-FITUR BARU EXCEL 2010. ANDA PERLU MENGUASAI EXCEL 2010 AGAR BISA MENGEMBANGKAN SEBUAH SPREADSHEET DARI AWAL. BACA BUKU INI, ANDA AKAN MENEMUKAN CARA, - BEKERJA DAN SEKALIGUS MENGEKSPLORASI FITUR-FITUR TERBARU MICROSOFT EXCEL 2010. - MEMBUAT FORMULA, MENAMBAHKAN DATA, MENGANALISIS DATA, DAN MEMBUAT GRAFIK UNTUK KEPERLUAN BISNIS. - TIP-TIP DAN TEKNIK-TEKNIK TERBAIK UNTUK MENGHASILKAN PRESENTASI MENARIK. MATERI DISAJIKAN DENGAN CARA BERBEDA. UNTUK MEMPERJELAS SATU MATERI, PEMBAHASAN LANGSUNG DIKUTI DENGAN LANGKAH-LANGKAH SEDERHANA DAN MUDAH."

**OFFICE 2010 FOR DUMMIES** - WALLACE WANG 2010-05-10

THE LATEST EDITION OF ONE OF THE BESTSELLING MICROSOFT OFFICE BOOKS OF ALL TIME! SPEND LESS TIME FIGURING OUT WORD, EXCEL, POWERPOINT, OUTLOOK, AND ACCESS AND MORE TIME WORKING ON ACTUAL PROJECTS WITH THIS NEW EDITION OF OFFICE 2010 FOR DUMMIES. FILLED WITH STRAIGHTFORWARD, FRIENDLY INSTRUCTION, THIS BOOK GETS YOU THOROUGHLY UP TO SPEED, AND IT ACTUALLY MAKES DOING OFFICE WORK FUN! FIRST LEARN ALL THE BASICS, THEN HOW TO ADD MORE BELLS AND WHISTLES, INCLUDING HOW TO SPICE UP YOUR WORD DOCUMENTS, EDIT EXCEL SPREADSHEETS AND CREATE FORMULAS, ADD SOUND TO YOUR POWERPOINT PRESENTATION, AND MUCH MORE. HELPS YOU HARNESS THE POWER OF MICROSOFT OFFICE 2010 AND ALL OF ITS NEW FUNCTIONALITY; THE BOOK COVERS WORD, EXCEL, POWERPOINT, OUTLOOK, AND ACCESS EXPLAINS AND INSTRUCTS IN THE STRAIGHTFORWARD, FRIENDLY, FOR DUMMIES STYLE THAT MAKES INSTRUCTION MORE ACCESSIBLE AND SKILL-BUILDING EASIER COVERS TYPING AND FORMATTING TEXT IN WORD AND SPICING UP YOUR DOCUMENTS SHOWS YOU HOW TO NAVIGATE AND EDIT AN EXCEL SPREADSHEET, CREATE FORMULAS, AND CHART AND ANALYZE EXCEL DATA DEMONSTRATES HOW TO CREATE A POWERPOINT PRESENTATION AND ADD COLOR, SOUND, AND PICTURES EXPLORES OUTLOOK, INCLUDING CONFIGURING E-MAIL, STORING CONTACTS, ORGANIZING TASKS, SCHEDULING YOUR TIME, AND SETTING APPOINTMENTS DELVES INTO DESIGNING ACCESS DATABASES, INCLUDING EDITING, MODIFYING, SEARCHING, SORTING, AND QUERYING; ALSO COVERS VIEWING AND PRINTING REPORTS, AND MORE BE READY TO TAKE FULL ADVANTAGE OF MICROSOFT OFFICE 2010 WITH THIS FUN AND EASY GUIDE.

**EXCEL 2010 FOR DUMMIES E-LEARNING COURSE DIGITAL ONLY (BASICS & ADVANCED, 6 MONTH) INCOMM** - FAITHE WEMPEN 2013-05-01

**EXCEL 2010 SIMPLIFIED** - PAUL MCFEDRIES 2011-03-29

GET GOING WITH EXCEL 2010 QUICKLY AND EASILY WITH THIS SIMPLIFIED GUIDE EXCEL CAN BE A COMPLEX PROGRAM, AND EXCEL 2010 INCLUDES NEW FEATURES AND FUNCTIONALITIES THAT REQUIRE USERS OF OLDER VERSIONS TO RE-LEARN THE APPLICATION. WHETHER YOU'RE SWITCHING FROM AN EARLIER VERSION OR LEARNING EXCEL FOR THE FIRST TIME, THIS EASY-TO-FOLLOW VISUAL GUIDE PROVIDES INFORMATION YOU CAN USE RIGHT AWAY. WITH AN EASY-TO-READ DESIGN, NUMBERED STEPS ILLUSTRATED WITH FULL-COLOR SCREEN SHOTS, CONCISE INFORMATION, AND HELPFUL TIPS, EXCEL 2010 SIMPLIFIED MAKES LEARNING FASTER AND EASIER THAN EVER BEFORE. EXCEL IS THE WORLD'S LEADING SPREADSHEET AND DATA ANALYSIS TOOL; EXCEL 2010 INCLUDES NUMEROUS NEW FEATURES, A REDESIGNED INTERFACE, A NEW FOCUS ON COLLABORATION AND APPLICATION SERVERS, AND MUCH MORE ITS COMPLEXITY MAKES EXCEL A PERFECT SUBJECT FOR THE STEP-BY-STEP VISUAL INSTRUCTION IN THIS GUIDE NUMBERED STEPS ILLUSTRATED WITH FULL-COLOR SCREEN SHOTS TEACH DOZENS OF EXCEL 2010 TASKS COVERS EXCEL BASICS, WORKBOOK FUNDAMENTALS, FORMATTING WORKSHEETS AND ENHANCING THEM WITH GRAPHICS, ANALYZING DATA, COMMUNICATING RESULTS WITH CHARTS AND PIVOT TABLES, AND MUCH MORE A QUICK AND EASY WAY TO GET UP TO SPEED ON EXCEL 2010 FOR BOTH NOVICE USERS AND THOSE UPGRADING FROM AN EARLIER VERSION EXCEL 2010 SIMPLIFIED TAMES THIS COMPLICATED APPLICATION AND GIVES YOU THE SKILLS TO START USING EXCEL WITH CONFIDENCE.

**EXCEL 2016 FOR DUMMIES** - GREG HARVEY 2016-05-31

LET YOUR EXCEL SKILLS SORE TO NEW HEIGHTS WITH THIS BESTSELLING GUIDE UPDATED TO REFLECT THE LATEST CHANGES TO THE MICROSOFT OFFICE SUITE, THIS NEW EDITION OF EXCEL FOR DUMMIES QUICKLY AND PAINLESSLY GETS YOU UP TO SPEED ON MASTERING THE WORLD'S MOST WIDELY USED SPREADSHEET TOOL. WRITTEN BY BESTSELLING AUTHOR GREG HARVEY, IT HAS BEEN COMPLETELY REVISED AND UPDATED TO OFFER YOU THE FRESHEST AND MOST CURRENT INFORMATION TO MAKE USING THE LATEST VERSION OF EXCEL EASY AND STRESS-FREE. IF THE THOUGHT OF LOOKING AT SPREADSHEET MAKES YOUR HEAD SWELL, YOU'VE COME TO THE RIGHT PLACE. WHETHER YOU'VE USED OLDER VERSIONS OF THIS POPULAR PROGRAM OR HAVE NEVER GOTTEN A HEADACHE FROM LOOKING AT ALL THOSE GRIDS, THIS HANDS-ON GUIDE WILL GET YOU UP AND RUNNING WITH THE LATEST INSTALLMENT OF THE SOFTWARE, MICROSOFT EXCEL 2016. IN NO TIME, YOU'LL BEGIN CREATING AND EDITING WORKSHEETS, FORMATTING CELLS, ENTERING FORMULAS, CREATING AND EDITING CHARTS, INSERTING GRAPHS, DESIGNING DATABASE FORMS, AND MORE. PLUS, YOU'LL GET EASY-TO-FOLLOW GUIDANCE ON MASTERING MORE ADVANCED SKILLS, LIKE ADDING HYPERLINKS TO WORKSHEETS, SAVING WORKSHEETS AS WEB PAGES, ADDING WORKSHEET DATA TO AN EXISTING WEB PAGE, AND SO MUCH MORE. SAVE SPREADSHEETS IN THE CLOUD TO WORK ON THEM ANYWHERE USE EXCEL 2016 ON A DESKTOP, LAPTOP, OR TABLET SHARE SPREADSHEETS VIA EMAIL, ONLINE MEETINGS, AND SOCIAL MEDIA SITES ANALYZE DATA WITH PIVOT TABLES IF YOU'RE NEW TO EXCEL AND WANT TO SPEND MORE TIME ON YOUR ACTUAL WORK THAN FIGURING OUT HOW TO MAKE IT WORK FOR YOU, THIS NEW EDITION OF EXCEL 2016 FOR DUMMIES SETS YOU UP FOR SUCCESS.

**EXCEL POWER PIVOT & POWER QUERY FOR DUMMIES** - MICHAEL ALEXANDER 2016-03-18

A GUIDE TO POWERPIVOT AND POWER QUERY NO DATA CRUNCHER SHOULD BE WITHOUT! WANT TO FAMILIARIZE YOURSELF WITH THE RICH SET OF MICROSOFT EXCEL TOOLS AND REPORTING CAPABILITIES AVAILABLE FROM POWERPIVOT AND POWER QUERY? LOOK NO FURTHER! EXCEL POWERPIVOT & POWER QUERY FOR DUMMIES SHOWS YOU HOW THIS POWERFUL NEW SET OF TOOLS CAN BE LEVERAGED TO MORE EFFECTIVELY SOURCE AND INCORPORATE 'BIG DATA' BUSINESS INTELLIGENCE AND DASHBOARD REPORTS. YOU'LL DISCOVER HOW POWERPIVOT AND POWER QUERY NOT ONLY ALLOW YOU TO SAVE TIME AND SIMPLIFY YOUR PROCESSES, BUT ALSO ENABLE YOU TO SUBSTANTIALLY ENHANCE YOUR DATA ANALYSIS AND REPORTING CAPABILITIES. GONE ARE THE DAYS OF RELATIVELY SMALL AMOUNTS OF DATA—TODAY'S DATA ENVIRONMENT DEMANDS MORE FROM BUSINESS ANALYSTS THAN EVER BEFORE. NOW, WITH THE HELP OF THIS FRIENDLY, HANDS-ON GUIDE, YOU'LL LEARN TO USE POWERPIVOT AND POWER QUERY TO EXPAND YOUR SKILL-SET FROM THE ONE-DIMENSIONAL SPREADSHEET TO NEW TERRITORIES, LIKE RELATIONAL DATABASES, DATA INTEGRATION, AND MULTI-DIMENSIONAL REPORTING. DEMONSTRATES HOW POWER QUERY IS USED TO DISCOVER, CONNECT TO, AND IMPORT YOUR DATA SHOWS YOU HOW TO USE POWERPIVOT TO MODEL DATA ONCE IT'S BEEN IMPORTED OFFERS GUIDANCE ON USING THESE TOOLS TO MAKE ANALYZING DATA EASIER WRITTEN BY A MICROSOFT MVP IN THE LIGHTEARTED, FUN STYLE YOU'VE COME TO EXPECT FROM THE FOR DUMMIES BRAND IF YOU SPEND YOUR DAYS ANALYZING DATA, EXCEL POWERPIVOT & POWER QUERY FOR DUMMIES WILL GET YOU UP AND RUNNING WITH THE RICH SET OF EXCEL TOOLS AND REPORTING CAPABILITIES THAT WILL MAKE YOUR LIFE—AND WORK—EASIER.

**EXCEL 2010 FOR DUMMIES** - GREG HARVEY 2010-04-26

THE BESTSELLING EXCEL BOOK ON THE MARKET, UPDATED FOR EXCEL 2010 AS THE WORLD'S LEADING SPREADSHEET APPLICATION, EXCEL HAS A HUGE USER BASE. THE RELEASE OF OFFICE 2010 BRINGS MAJOR CHANGES TO EXCEL, SO EXCEL FOR DUMMIES COMES TO THE RESCUE ONCE MORE! IN THE FRIENDLY AND NON-THREATENING FOR DUMMIES STYLE, THIS POPULAR GUIDE SHOWS BEGINNERS HOW TO GET UP AND RUNNING WITH EXCEL AND HELPS MORE EXPERIENCED USERS GET COMFORTABLE WITH NEW FEATURES. EXCEL IS THE NUMBER ONE SPREADSHEET APPLICATION WORLDWIDE, AND EXCEL FOR DUMMIES IS THE NUMBER ONE GUIDE TO USING IT WITH THE MAJOR CHANGES IN MICROSOFT OFFICE 2010, EXCEL HAS NEW FEATURES AND A NEW INTERFACE DESIGN; USERS NEED HELP TO GET UP TO SPEED THE BOOK INCLUDES EVERYTHING YOU NEED TO KNOW TO PERFORM BASIC EXCEL 2010 TASKS COVERS CREATING AND EDITING WORKSHEETS AND CHARTS, FORMATTING CELLS, ENTERING FORMULAS, INSERTING GRAPHS, DESIGNING DATABASE FORMS, AND ADDING DATABASE RECORDS ALSO COVERS PRINTING, ADDING HYPERLINKS TO WORKSHEETS, SAVING WORKSHEETS AS WEB PAGES, ADDING EXISTING WORKSHEET DATA TO AN EXISTING WEB PAGE, AND MUCH MORE WHETHER YOU'RE NEW TO EXCEL OR JUST NEED TO UNDERSTAND THE 2010 VERSION, EXCEL 2010 FOR DUMMIES PROVIDES WHAT YOU NEED TO KNOW.

**EXCEL 2010 FOR DUMMIES QUICK REFERENCE** - COLIN BANFIELD 2010-04-13

FIND THE ANSWERS TO YOUR MOST IMPORTANT EXCEL QUESTIONS WITH THIS REFERENCE JOHN WALKENBACH'S NAME IS SYNONYMOUS WITH EXCELLENCE IN COMPUTER BOOKS THAT DECIPHER COMPLEX TECHNICAL TOPICS. KNOWN AS "MR. SPREADSHEET,"

WALKENBACH—ALONG WITH EXCEL EXPERT COLIN BANFIELD—ANSWERS YOUR MOST COMMON AND IMPORTANT EXCEL QUESTIONS IN THIS EASY-TO-UNDERSTAND REFERENCE. YOU'LL LEARN HOW TO OPEN, SAVE, PROTECT, AND RECOVER WORKBOOK FILES; ADD, COPY, AND DELETE WORKSHEETS; ENTER AND EDIT DATA AND TEXT; CREATE FORMULAS AND FUNCTIONS; AUDIT, FORMAT, AND PRINT; AND MORE. HIGHLY ORGANIZED AND FREE OF UNNECESSARY JARGON, THIS ESSENTIAL REFERENCE ALLOWS YOU TO FIND THE ANSWERS YOU'RE LOOKING FOR QUICKLY AND EASILY. EXCEL GURUS WALKENBACH AND BANFIELD OFFER QUICK AND EASY ANSWERS TO COMMON EXCEL QUESTIONS OFFERS INFORMATION IN A HIGHLY ORGANIZED, EASY-TO-UNDERSTAND FORMAT SO YOU CAN FIND EXACTLY WHAT YOU NEED INCLUDES INFORMATION ON OPENING, SAVING, PROTECTING AND RECOVERING WORKBOOK FILES; ADDING, COPYING, AND DELETING WORKSHEETS; ENTERING AND EDITING DATA AND TEXT; CREATING FORMULAS AND FUNCTIONS; AUDITING; FORMATTING; PRINTING; AND MORE COVERS NAVIGATING THE USER INTERFACE; USING THE RIBBON AND QUICK ACCESS TOOLBAR; SAVING, PROTECTING, AND RECOVERING WORKBOOK FILES; ENTERING AND EDITING DATA; CREATING FORMULAS AND FUNCTIONS, AND MUCH MORE EXCEL 2010 FOR DUMMIES QUICK REFERENCE ENABLES YOU TO SPEND MORE TIME WORKING ON YOUR PROJECTS RATHER THAN TRYING TO FIGURE HOW TO MAKE EXCEL WORK FOR YOU! [MICROSOFT EXCEL 2010 INSIDE OUT - CRAIG STINSON 2010-08-31](#)

YOU'RE BEYOND THE BASICS, SO DIVE IN AND REALLY PUT YOUR SPREADSHEET SKILLS TO WORK! THIS SUPREMELY ORGANIZED REFERENCE IS PACKED WITH HUNDREDS OF TIMESAVING SOLUTIONS, TROUBLESHOOTING TIPS, AND WORKAROUNDS. IT'S ALL MUSCLE AND NO FLUFF. DISCOVER HOW THE EXPERTS TACKLE EXCEL 2010—AND CHALLENGE YOURSELF TO NEW LEVELS OF MASTERY! LEARN EXPERT TECHNIQUES FOR DESIGNING POWERFUL SPREADSHEETS APPLY BUILT-IN FUNCTIONS—OR WRITE YOUR OWN—AND CARRY OUT COMPLEX CALCULATIONS USE RICH CHARTING AND GRAPHIC CAPABILITIES TO VISUALIZE DATA PERFORM SOPHISTICATED DATA ANALYSIS: FINANCIAL, STATISTICAL, AND "WHAT-IF" DESIGN PIVOT TABLE REPORTS TO DYNAMICALLY ANALYZE DATA SHARE AND COLLABORATE WITH OTHERS—WHILE MANAGING SENSITIVE DATA LINK AND EMBED EXCEL DATA INTO OTHER DOCUMENTS CREATE MACROS WITH MICROSOFT VISUAL BASIC FOR APPLICATIONS SAMPLE SPREADSHEETS FROM INSIDE THE BOOK ADD-INS AND OTHER RESOURCES TO HELP YOU EXTEND MICROSOFT OFFICE PROGRAMS LINKS TO DEMOS, USER COMMUNITIES, AND PRODUCT SUPPORT

**EXCEL FORMULAS AND FUNCTIONS FOR DUMMIES** - KEN BLUTTMAN 2010-05-10

DESCRIBES THE BASICS OF FORMULAS AND FUCTIONS OF MICROSOFT EXCEL WITH INFORMATION ON SUCH TOPICS AS CALCULATING LOAN PAYMENTS, USING PREDICTION AND PROBABILITY FUNCTIONS, USING TIME FUNCTIONS, AND WORKING WITH TEXT FUNCTIONS.

[EXCEL VBA PROGRAMMING FOR DUMMIES - JOHN WALKENBACH 2011-02-25](#)

HAVING EXCEL AND JUST USING IT FOR STANDARD SPREADSHEETS IS A LITTLE LIKE GETTING THE ULTIMATE CABLE SYSTEM AND A 50" FLAT PANEL PLASMA HDTV AND USING IT EXCLUSIVELY TO WATCH LAWRENCE WELK RERUNS. WITH VISUAL BASIC FOR APPLICATIONS (VBA) PROGRAMMING, YOU CAN TAKE ADVANTAGE OF NUMEROUS EXCEL OPTIONS SUCH AS: CREATING NEW WORKSHEET FUNCTIONS; AUTOMATING TASKS AND OPERATIONS; CREATING NEW APPEARANCES, TOOLBARS, AND MENUS; DESIGNING CUSTOM DIALOG BOXES AND ADD-INS; AND MUCH MORE. THIS GUIDE IS NOT FOR RANK EXCEL AMATEURS. IT'S FOR INTERMEDIATE TO ADVANCED EXCEL USERS WHO WANT TO LEARN VBA PROGRAMMING (OR WHOSE BOSSES WANT THEM TO LEARN VBA PROGRAMMING). YOU NEED TO KNOW YOUR WAY AROUND EXCEL BEFORE YOU START CREATING CUSTOMIZED SHORT CUTS OR SYSTEMS FOR SPEEDING THROUGH EXCEL FUNCTIONS. IF YOU'RE AN INTERMEDIATE OR ADVANCED EXCEL USER, EXCEL VBA FOR DUMMIES HELPS YOU TAKE YOUR SKILLS (AND YOUR SPREADSHEETS) TO THE NEXT LEVEL. IT INCLUDES: AN INTRODUCTION TO THE VBA LANGUAGE A HANDS-ON, GUIDED, STEP-BY-STEP WALK THROUGH DEVELOPING A USEFUL VBA MACRO, INCLUDING RECORDING, TESTING, AND CHANGING IT, AND TESTING IT THE ESSENTIAL FOUNDATION, INCLUDING THE VISUAL BASIC EDITOR (VBE) AND ITS COMPONENTS, MODULES, EXCEL OBJECT MODEL, SUBROUTINES AND FUNCTIONS, AND THE EXCEL MACRO RECORDER THE ESSENTIAL VBA LANGUAGE ELEMENTS, INCLUDING COMMENTS, VARIABLES AND CONSTANTS, AND LABELS WORKING WITH RANGE OBJECTS AND DISCOVERING USEFUL RANGE OBJECTIVE PROPERTIES AND METHODS USING VBA AND WORKSHEET FUNCTIONS, INCLUDING A LIST AND EXAMPLES PROGRAMMING CONSTRUCTIONS, INCLUDING THE GOTO STATEMENT, THE IF-THEN STRUCTURE, SELECT CASE, FOR-NEXT LOOP, DO-WHILE LOOP, AND DO-UNTIL LOOP AUTOMATIC PROCEDURES AND WORKBOOK EVENTS, INCLUDING A TABLE AND EVENT-HANDLER PROCEDURES ERROR-HANDLING AND BUG EXTERMINATION TECHNIQUES, AND USING THE EXCEL DEBUGGING TOOLS CREATING CUSTOM DIALOG BOXES, ALSO KNOWN AS USERFORMS, WITH A TABLE OF THE TOOLBOX CONTROLS AND THEIR CAPABILITIES, HOW-TO FOR THE DIALOG BOX CONTROLS, AND USERFORM TECHNIQUES AND TRICKS CUSTOMIZING THE EXCEL TOOLBARS USING VBA CODE TO MODIFY THE EXCEL MENU SYSTEM CREATING WORKSHEET FUNCTIONS AND WORKING WITH VARIOUS TYPES OF ARGUMENTS CREATING EXCEL ADD-INS SUCH AS NEW WORKSHEET FUNCTIONS YOU CAN USE IN FORMULAS OR NEW COMMANDS OR UTILITIES AUTHOR JOHN WALKENBACH IS A LEADING AUTHORITY ON SPREADSHEET SOFTWARE AND THE AUTHOR OF MORE THAN 40 SPREADSHEET BOOKS INCLUDING EXCEL 2003 BIBLE AND EXCEL 2003 POWER PROGRAMMING WITH VBA. WHILE THIS GUIDE INCLUDES TONS OF EXAMPLES AND SCREENSHOTS, WALKENBACH KNOWS THERE'S NO SUBSTITUTE FOR HANDS-ON LEARNING. THE BOOK IS COMPLETE WITH: A DEDICATED COMPANION WEB SITE THAT INCLUDES BONUS CHAPTERS PLUS ALL SAMPLE PROGRAMS TO SAVE YOU A LOT OF TYPING AND LET YOU PLAY AROUND AND EXPERIMENT WITH VARIOUS CHANGES INFORMATION TO HELP YOU MAKE THE MOST OF EXCEL'S BUILT-IN HELP SYSTEM SO YOU CAN FIND OUT OTHER STUFF YOU MAY NEED TO KNOW WHAT ARE YOU WAITING FOR? SURE, LEARNING TO DO VBA PROGRAMMING TAKES A LITTLE EFFORT, BUT IT'S A VERY BIG ACCOMPLISHMENT.

[EXCEL MACROS FOR DUMMIES](#) - MICHAEL ALEXANDER 2017-03-06

SAVE TIME AND BE WAY MORE PRODUCTIVE WITH MICROSOFT EXCEL MACROS LOOKING FOR READY-MADE EXCEL MACROS THAT WILL STREAMLINE YOUR WORKFLOW? LOOK NO FURTHER! EXCEL MACROS FOR DUMMIES, 2ND EDITION HELPS YOU SAVE TIME, AUTOMATE, AND BE MORE PRODUCTIVE—EVEN WITH NO PROGRAMMING EXPERIENCE AT ALL. EACH CHAPTER OFFERS MACROS YOU CAN IMPLEMENT RIGHT AWAY, WITH PRACTICAL EXERCISES THAT EXTEND YOUR KNOWLEDGE AND HELP YOU UNDERSTAND THE MECHANICS AT WORK. YOU'LL FIND OVER 70 OF THE MOST EFFECTIVE EXCEL MACROS FOR SOLVING COMMON PROBLEMS AND EXPLANATIONS OF WHY AND WHERE TO USE EACH ONE—PLUS INVALUABLE GUIDANCE AND STEP-BY-STEP INSTRUCTION FOR APPLYING THEM EFFECTIVELY. MICROSOFT EXCEL IS THE WORLD'S LEADING SPREADSHEET APPLICATION, AND IT SUPPORTS VBA MACROS THAT ALLOW YOU TO CUSTOMIZE THE PROGRAM AND AUTOMATE MANY COMMON TASKS. IN NO TIME, YOU'LL LEARN HOW TO CUSTOMIZE YOUR APPLICATIONS TO LOOK AND WORK EXACTLY THE WAY YOU WANT THEM TO, WITH SIMPLE, FRIENDLY WALK-THROUGHS THAT DIRECTLY APPLY TO REAL-WORLD TASKS. FOLLOW IT THROUGH FROM START TO FINISH, OR QUICKLY LOOK UP PROBLEMS AS THEY OCCUR. IT'S THE PERFECT DESK REFERENCE FOR ALL OF YOUR MICROSOFT EXCEL MACROS NEEDS! IMMEDIATELY IMPLEMENT THE GIVEN EXCEL MACROS WORK WITH WORKBOOKS, WORKSHEETS, AND RANGES CLEAN DATA, AUTOMATE REPORTING, AND SEND EMAIL FROM EXCEL STREAMLINE YOUR WORKFLOW IF YOU HAVE AN EXCEL PROBLEM, THERE'S A MACRO TO SOLVE IT—AND NOW, YOU DON'T NEED TO BE A PROGRAMMER TO CUSTOMIZE IT FOR YOUR OWN USE!

**EXCEL 2019 ALL-IN-ONE FOR DUMMIES** - GREG HARVEY 2018-10-29

MAKE EXCEL WORK FOR YOU EXCEL 2019 ALL-IN-ONE FOR DUMMIES OFFERS EIGHT BOOKS IN ONE!! IT IS COMPLETELY UPDATED TO REFLECT THE MAJOR CHANGES MICROSOFT IS MAKING TO OFFICE WITH THE 2019 RELEASE. FROM BASIC EXCEL FUNCTIONS, SUCH AS CREATING AND EDITING WORKSHEETS, TO SHARING AND REVIEWING WORKSHEETS, TO EDITING MACROS WITH VISUAL BASIC, IT PROVIDES YOU WITH A BROAD SCOPE OF THE MOST COMMON EXCEL APPLICATIONS AND FUNCTIONS—INCLUDING FORMATTING WORKSHEETS, SETTING UP FORMULAS, PROTECTING WORKSHEETS, IMPORTING DATA, CHARTING DATA, AND PERFORMING STATISTICAL FUNCTIONS. THE BOOK COVERS IMPORTING DATA, BUILDING AND EDITING WORKSHEETS, CREATING FORMULAS, GENERATING PIVOT TABLES, AND PERFORMING FINANCIAL FUNCTIONS, WHAT-IF SCENARIOS, DATABASE FUNCTIONS, AND WEB QUERIES. MORE ADVANCED TOPICS INCLUDE WORKSHEET SHARING AND AUDITING, PERFORMING ERROR TRAPPING, BUILDING AND RUNNING MACROS, CHARTING DATA, AND USING EXCEL IN CONJUNCTION WITH MICROSOFT POWER BI (BUSINESS INTELLIGENCE) TO ANALYZE, MODEL, AND VISUALIZE VAST QUANTITIES OF DATA FROM A VARIETY OF LOCAL AND ONLINE SOURCES. GET FAMILIAR WITH WORKSHEET DESIGN FIND OUT HOW TO WORK WITH CHARTS AND GRAPHICS USE EXCEL FOR DATA MANAGEMENT, ANALYSIS, MODELING, AND VISUALIZATION MAKE SENSE OF MACROS AND VBA IF YOU'RE A NEW OR INEXPERIENCED USER LOOKING TO SPEND MORE TIME ON YOUR PROJECTS THAN TRYING TO FIGURE OUT HOW TO MAKE EXCEL WORK FOR YOU, THIS ALL-ENCOMPASSING BOOK MAKES IT EASY!

**EXCEL 2010 FOR DUMMIES, AUSTRALIA BIGW EDITION** - HARVEY 2013-02-28

~~MAR 2010 EXCEL 2010 FOR DUMMIES~~ - GREG HARVEY 2011-11-30

CRUNCH NUMBERS THE EASY WAY WITH EXCEL 2010 THIS HANDY MINI GUIDE IS PACKED WITH THE INFORMATION YOU NEED TO BECOME A SPREADSHEET SUPERSTAR! YOU'LL LEARN TO FIND YOUR WAY AROUND EXCEL 2010, ENTER DATA ON A WORKSHEET, CREATE SIMPLE FORMULAS, FORMAT CELLS, PREVIEW AND PRINT PAGES, AND MORE. WHETHER YOU'RE NEW TO EXCEL 2010 OR NEW TO EXCEL ALTOGETHER, THE BASICS ARE ALL HERE. OPEN THE BOOK AND FIND: TEN COOL EXCEL 2010 FEATURES HOW TO NAVIGATE THE RIBBON A GUIDE TO FORMATTING CELLS WHERE TO TURN FOR ONLINE HELP HOW TO MAKE YOUR SPREADSHEETS LOOK THE WAY YOU WANT - BILL JELEN 2010-06-25

EXCEL 2010 IN DEPTH IS THE BEYOND-THE-BASICS, BENEATH-THE-SURFACE GUIDE FOR EVERYONE WHO WANTS TO STREAMLINE THEIR WORK WITH EXCEL 2010, AND GET MORE DONE IN LESS TIME. LEGENDARY EXCEL EXPERT BILL JELEN PROVIDES SPECIFIC, TESTED, PROVEN SOLUTIONS TO THE PROBLEMS EXCEL USERS RUN INTO EVERY DAY: CHALLENGES OTHER BOOKS IGNORE OR OVERSIMPLIFY. JELEN THOROUGHLY COVERS ALL FACETS OF WORKING WITH EXCEL 2010, AND ADDS NEW CHAPTERS ON EXCEL WEB APP WHICH ALLOWS MULTIPLE USERS TO EDIT A SPREADSHEET SIMULTANEOUSLY. NEW COVERAGE ALSO INCLUDES: SLICER, WHICH OFFERS DYNAMIC FILTERING OF PIVOT TABLES; SPARKLINES, WHICH ADD DATA VISUALIZATION TO ANY CELL; CALCULATION ENGINE WHICH IMPROVES THE SPEED AND ACCURACY OF MATH, FINANCIAL, AND STATISTICAL FUNCTIONS; AND THE NEW VERSION OF SOLVER. AS WITH ALL IN DEPTH BOOKS, EXCEL 2010 IN DEPTH PRESENTS COMPREHENSIVE COVERAGE, BREAKTHROUGH TECHNIQUES, EXCLUSIVE SHORTCUTS, QUICK ACCESS TO INFORMATION, TROUBLESHOOTING HELP FOR TOUGH PROBLEMS, AND REAL-WORLD EXAMPLES WITH NOTHING GLOSSED OVER OR LEFT OUT. STEP-BY-STEP INSTRUCTIONS WITH ICONS GUIDE READERS THROUGH ESSENTIAL TASKS SUCH AS DESIGNING TABLES, ENTERING DATA, IMPORTING EXTERNAL DATA, DESIGNING AND EXECUTING QUERIES, AND DESIGNING DATA ENTRY FORMS AND PRINTED REPORTS. ADDITIONAL CHAPTERS ON ADVANCED FORM AND REPORT DESIGN EMPHASIZE DATA ENTRY EFFICIENCY AND PRESENTATION CLARITY. BY BILL JELEN, AKA MR EXCEL, AN EXCEL MVP AND THE PRINCIPAL BEHIND THE LEADING EXCEL WEBSITE, MR EXCEL.COM COVERS ALL ASPECTS OF WORKING WITH EXCEL 2010, FROM ITS UPDATED RIBBON INTERFACE TO ITS BREAKTHROUGH COLLABORATION AND IMPROVED BUSINESS INTELLIGENCE FOR EVERYONE WHO WANTS TO GET THE MOST OUT OF EXCEL 2010, FROM CASUAL USERS TO CORPORATE PROFESSIONALS