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Employment Law - Elizabeth Aylott 2022-05-31

Gain a thorough grounding in the core principles and practices of UK employment law with the third edition of this practical guide from the HR Fundamentals series.

Religious Expression in the Workplace and the Contested Role of Law - Andrew Hambler 2014-10-24

The workplace is a key forum in which the issue of religion and its position in the public sphere is under debate. Desires to observe and express religious beliefs in the workplace can introduce conflict between employees and employers. This book addresses the role the law plays in the resolution of these potential conflicts. The book considers the definition and underlying motives of religious expression, and explores the different ways it may impact the workplace. Andrew Hambler identifies principled responses to workplace religious expression within a liberal state and compares this to the law applying in England and Wales and its interpretation by courts and tribunals. The book determines the extent to which freedom of religious expression for the individual enjoys legal protection in the workplace in England and Wales, and asks whether there is a case for changing the law to strengthen that protection. The book will be of great use and interest to scholars and students of religion and the law, employment law, and religion and human rights.

Management and Leadership - A Guide for Clinical Professionals - Sanjay Patole 2015-01-05

This book will provide anyone with an interest in the clinic with a basic guide on those things that are not taught during medical school or any other pre-clinical trainings. The line-up of authors was carefully assembled to include experts in all respective fields to give this volume the authority it requires to be a relevant text for many.

Developing Skills for Business Leadership - Gillian Watson 2014-02-17

Mapped to the CIPD Level 7 Advanced module of the same name, Developing Skills for Business Leadership focuses on three core areas for successful professional development and practice: managing yourself and others, transferable managerial skills and postgraduate study skills. Each skill is covered both conceptually and practically by a subject area expert to help all readers analyze and critically evaluate, manage more effectively, make sound and justifiable decisions and lead and influence others. Covering key concepts such as developing your professional identity, effective management of interpersonal relationships at work, people management and interpreting financial information, this fully updated 2nd edition of Developing Skills for Business Leadership is ideal for all postgraduate business students taking a module in professional development, career development or management skills. Integrating IT skills into each chapter, it includes a new chapter on reflecting and coaching, updated references to the CIPD's HR Profession Map, additional coverage of stress, health and wellbeing and an enhanced international dimension throughout the text. Online supporting resources include an instructor's manual and lecture slides as well as additional case studies, and sample assignments, checklists and exam guides lecturers can use in their teaching.

Principles of Human Resource Management - Rebecca Dei Mensah 2020-12-30

PRINCIPLES OF HUMAN RESOURCE MANAGEMENT The second edition of this best-selling textbook Principles of Human Resource Management has been fully revised and updated in line with topical changes in the work environment. It covers essential topics on HRM and provides students with a working knowledge of the subject area. In particular, issues such as work analysis, job design and the changing nature of work, occupational health, safety and wellbeing, employee work life balance have been thoroughly discussed in this edition. The author describes, assesses and evaluates the role and contribution of the HR manager in the

contemporary organisation in Ghana and globally. This book is essential for both undergraduate and postgraduate HRM students as well as practitioners and general readers. It compares some HRM issues in Ghana to other countries such as UK, USA and the Czech Republic and draws similarities and differences. Some of the topics discussed are as follows; Overview of Human Resource Management Equal Employment Opportunity and HRM Sexual Harassment in the Work Environment Work Analysis, Job Design and Human Resource Planning Recruitment and Selection of Employees Tips on Job Hunt, CVs, Cover Letters and Interviews Compensation and Reward Systems Performance Management and Appraisals Career Planning, Development, and Management Industrial Relations in Organisations Occupational Health, Safety and Well-being at the Workplace Work-life Balance a Retention Strategy The Importance of Leadership, Teamwork, and Communication in Organisations If you are looking for a book that is simple, practical and easy to read, this book offers the combination of all that and more and you will find it very worthwhile.

Delivering E-Learning - Kenneth Fee 2009-04-03

Delivering E-Learning describes a new and better way of understanding e-learning. The author looks at overcoming objections to e-learning and acknowledging poor past practice before presenting a new strategic approach. It places the emphasis firmly on learning, not the technology, de-mystifying the jargon and de-bunking industry myths. The current way most people look at e-learning is flawed, and this means they are missing its full potential. This book provides a clear framework to better understand e-learning. Proposing a strategic approach to implementing e-learning, the author demonstrates how to align e-learning strategy with learning and business strategies. It offers a complete resource for applying e-learning to any organization.

CIMA - P2 Advanced Management Accounting - BPP Learning Media 2015-06-30

BPP Learning Media provides the widest range of study materials of any CIMA publisher. Our comprehensive printed materials highlight the areas to focus on for your exams, and our e-Learning products complement the syllabus to improve your understanding.

Transformational HR - Perry Timms 2021-07-27

Create lasting organizational success using this handbook for making an impact on strategy, organization design, people and performance.

Understanding Organizations - Charles Handy 2007-06-28

Organizations are a part of everyday life, whether in schools, hospitals, police stations or commercial companies. In this classics text, Charles Handy argues that the key to successful organizations lies in a better understanding of the needs and motivations of the people within them. Understanding Organizations offers an extended 'dictionary' of the key concepts -- culture, motivations, leadership, role-playing, co-ordinating and consultation -- and then shows how this 'language' can help us find new solutions to familiar problems. Few management writers have been as consistently challenging and influential as Charles Handy. Firmly established as one of the core business texts, this book is essential reading for anyone interested in organizations and how to make them work better.

Armstrong's Handbook of Performance Management - Michael Armstrong 2014-11-03

Managing staff performance is an effective mechanism for developing both staff and organizational growth. By clarifying an organization's objectives, translating these into clear individual goals and reviewing these goals regularly, performance management provides a well-structured and effective management tool. In the

completely updated fifth edition of Armstrong's Handbook of Performance Management, Michael Armstrong considers the latest developments in this area, and how these can be applied to managing staff for increased performance. The new edition includes guidance on 360-degree feedback and the results of a far-reaching e-reward survey of performance management practices in 156 organizations. Ideal for practitioners and students alike, Armstrong's Handbook of Performance Management is aligned to the CIPD standards for Performance Management and so is ideal for those working towards the intermediate and advanced level qualifications. It remains the most authoritative and engaging textbook on performance management. Online supporting resources include lecture slides, a glossary of terms and a literature review.

The Rise of HR - Dave Ulrich 2015-03-27

As the industry's foremost voice for human resources certification, the HR Certification Institute has brought together the world's leading HR experts to share insights on our profession through this inaugural Institute-sponsored publication that is being distributed globally in an effort to advance the HR profession. Seventy-three human resources thought leaders from across the globe volunteered to contribute their expertise to this compilation of wisdom regarding the HR profession. Together, their contributions offer a comprehensive look into the critical issues transforming human resources-one of the fastest-growing professions in the workplace and one that is being influenced by many factors, including technological developments and globalization.

Evidence-based Initiatives for Organizational Change and Development - Robert G. Hamlin 2019

Without change, there can be no progress. To influence change, organizations attempt to harmonize internally and become accustomed to dealing with a variety of situations that may require a number of solutions. Evidence-Based Initiatives for Organizational Change and Development discusses what helps or hinders the organizational-change-and-development-related agency and provides practical insights and lessons to be learned from many reflections on evidence-based OCD practice. Featuring research on topics such as human resource development, organizational behavior, and management consultancy, this book is ideally designed for business academics, organizational change leaders, line managers, HRD professionals, OD/management consultants, and executive coaches seeking coverage on the implementation of OCD intervention strategies and the associated changes in management processes.

Employee Relations - Elizabeth Aylott 2018-08-03

Fostering positive relationships between employers and employees is crucial to ensure employee commitment and engagement, as well as overall business performance. Employee Relations is a practical guide to the principles and practice of employee relations in the workplace. Covering the key areas such as conflict and dispute resolution, dismissal and redundancies, rights and ethics, it equips you with the skills and knowledge you need to plan, implement and assess employee relations in any type of organization. Practical diagnostic tools and a variety of real-life examples from organizations including Amazon, HSBC and the UK Police Force are found throughout. This fully revised second edition of Employee Relations features new material on the gig economy, the virtual workplace, and recent legislation changes, and is more closely linked to the CIPD professions map. New online supporting resources include a series of templates, questionnaires and further tools to help evaluate and support the development of an effective employee relations strategy. HR Fundamentals is a series of succinct, practical guides for students and those in the early stages of their HR careers. They are endorsed by the Chartered Institute of Personnel and Development (CIPD), the UK professional body for HR and people development, which has over 145,000 members worldwide.

Health Service Governance (Qp) - Claire Lea 2019-06-20

Explaining the Performance of Human Resource Management - Steve Fleetwood 2010-06-03

Human resource departments increasingly use the statistical analysis of performance indicators as a way of demonstrating their contribution to organizational performance. In this book, Steve Fleetwood and Anthony Hesketh take issue with this 'scientific' approach by arguing that its preoccupation with statistical analysis is misplaced because it fails to take account of the complexities of organizations and the full range of issues that influence individual performance. The book is split into three parts. Part I deconstructs research into the alleged link between people and business performance by showing that it cannot explain the associations it

alleges. Part II attributes these shortcomings to the importation of spurious 'scientific' methods, before going on to suggest more appropriate methods that might be used in future. Finally, Part III explores how HR executives and professionals understand their work and shows how a critical realist stance adds value to this understanding through enhanced explanation.

Practical People Engagement - Patrick Mayfield 2013-10-15

From research into high performers and from his own experience, Patrick Mayfield concludes that many of us leading change have prioritised and focused on the wrong things. Great change leaders understand this. Could their focus and different behaviours be the reason for their achievements? Patrick believes the evidence has been 'hiding in plain sight'. Practical People Engagement provides a better approach as well as a rich source of practices and techniques that help the reader get better results from the change they are trying to lead. As well as challenging conventional perspectives and practices on the 'people thing', Patrick provides a better way, observed in the high performers, identifying seven timeless principles of people engagement. The book considers different perspectives, 'hats', on stakeholders, story-telling as a key vehicle of engagement, how Agile relates to good engagement, the leader's favourite word, and the power of collaboration. The main and final section distills the various practices and techniques into a simple five-step pathway. Whilst writing, Patrick applied the principles and practices in this book to the book itself, collaborating with a large number of specialists in related fields. As a result, 'Practical People Engagement' has now been chosen as the source reference for a new APMG International qualification in Stakeholder Engagement. "Readable, practical and written from a sound research base." Mark Withers, CIPD and Mightywaters Consulting. "Any Agile project needs to put significant effort into the way team members communicate but the most successful of those will also employ many of Patrick's tips to communicate most effectively with all who should be involved." Julia Godwin, DSDM Director. "Overall a great read and broad coverage of the subject." Stephen Jenner, author of 'Managing Benefits'.

Business Essentials - BPP Learning Media 2010-11-01

This book is designed to be of value to anyone who is studying human resources, whether as a subject in its own right or as a module forming part of any business-related degree or diploma. However, it provides complete coverage of the topics listed in the Edexcel Guidelines for 21 (Human Resource Management) and 22 (Managing Human Resources) of the BTEC Higher Nationals in Business (revised 2010). The book contains these sections: * Human Resources Management * HRM Issues Features include summary diagrams, worked examples and illustrations, activities, discussion topics, chapter summaries and quick quizzes, all presented in a user friendly format that helps to bring the subject to life.

The EU General Data Protection Regulation (GDPR) - Paul Voigt 2017-08-07

This book provides expert advice on the practical implementation of the European Union's General Data Protection Regulation (GDPR) and systematically analyses its various provisions. Examples, tables, a checklist etc. showcase the practical consequences of the new legislation. The handbook examines the GDPR's scope of application, the organizational and material requirements for data protection, the rights of data subjects, the role of the Supervisory Authorities, enforcement and fines under the GDPR, and national particularities. In addition, it supplies a brief outlook on the legal consequences for seminal data processing areas, such as Cloud Computing, Big Data and the Internet of Things. Adopted in 2016, the General Data Protection Regulation will come into force in May 2018. It provides for numerous new and intensified data protection obligations, as well as a significant increase in fines (up to 20 million euros). As a result, not only companies located within the European Union will have to change their approach to data security; due to the GDPR's broad, transnational scope of application, it will affect numerous companies worldwide.

Finding a Future That Fits - Louise Presley-Turner 2012-04-02

No one has ever said living the life of your dreams is easy. It takes drive and determination, persistence and patience, faith and trust in the wonderful power within but most importantly, it takes ACTION! So read this book if: ...you know there's something more for you ...you know you want to make big changes ...you know you want a better way to live And you want to find out how to get it. Finding a Future that Fits makes sure that you live YOUR authentic life. It's full of insights and practical exercises which provide a step-by-step guide to achieving the life you really want. Are you ready to find a future that fits? If so, your journey begins here...

The New World of Work - Peter Cheese 2021

Use this practical guide from the leading voice in the people profession to ensure your business and your workforce thrive in the new world of work.

Armstrong's Handbook of Performance Management - MICHAEL. ARMSTRONG 2022-01-25

Inflation - Robert O'Neill 2017-11-06

This book is an introduction to the history of – and current measurement practice of – inflation for the United Kingdom. The authors describe the historical development of inflation measures in a global context, and do so without using formal mathematical language and related jargon that relates only to a few specialist scholars. Although inflation is a widely used and quoted statistic, and despite the important role inflation plays in real people's lives – through pension uprating, train tickets, interest rates and the work of economists – few people understand how it is created. O'Neill, Ralph and Smith mix historical data with a description of practices inside the UK statistical system and abroad, which will aid understanding of how this important economic statistic is produced, and the important and controversial choices that statisticians have made over time.

Coaching and Mentoring - Eric Parsloe 2016-12-03

Over the last 15 years, Coaching and Mentoring has become the go-to guide for anyone looking to develop their coaching and mentoring skills at individual, team or organizational level. Clear and accessible, it uses practical tools and best practice to demonstrate how to relate theoretical models to specific situations to gain real benefits. It provides strategies that can be applied to any situation, including life coaching, business coaching and community mentoring. Now in its 3rd edition, Coaching and Mentoring has been fully updated to cover the latest thinking and developments in this area including extended coverage of coaching supervision. There is also now a brand new section on practical applications of coaching and mentoring for organizations which includes advice on how to align coaching and mentoring strategies to overall business goals and how to provide evidence for its transformational impact on employee performance. Full of practical advice, case studies and examples, this comprehensive guide will be of value to everyone involved in any aspect coaching and mentoring.

Fundamentals of Human Resource Management - Josephat Itika 2011

Facilities Manager's Desk Reference - Jane M. Wiggins 2020-12-14

A practical guide to the principle services of facilities management, revised and updated The updated third edition of Facilities Manager's Desk Reference is an invaluable resource covering all the principal facility management (FM) services. The author—a noted facilities management expert—provides the information needed to ensure compliance to current laws, to deliver opportunities to adopt new ways of using built environments, and to identify creative ways to reduce operational occupancy costs, while maintaining appropriate and productive working environment standards. The third edition is fully updated and written in an approachable and concise format. It is comprehensive in scope, the author covering both hard and soft facilities management issues. Since the first edition was published it has become a first point of reference for busy facilities managers, saving them time by providing access to the information needed to ensure the safe, effective and efficient running of any facilities function. This important book: Has been fully updated, reviewing the essential data covering the principal FM services Is highly practical, ideal for the busy FM practitioner Presents information on legal compliance issues, the development of strategic policies, tactical best practices, and much more Is a time-saving resource that brings together essential, useful, and practical FM information in one handy volume; Written for students and professional facilities managers, Facilities Manager's Desk Reference is designed as a practical resource that offers FMs assistance in finding solutions to the myriad demands of the job.

Fundamentals of Human Resource Management - Gary Dessler 2014

"Fundamentals of Human Resource Management covers a wide range of HR topics and shows students the importance of human resource management within the restraints of a compact semester. Offering a wealth of functional examples and applications, this text emphasizes the notion that all managers need basic human resource management skills."--Publisher's website.

The Higher Education Manager's Handbook - Peter McCaffery 2018-08-06

Drawing on professional experience from university innovators and a wealth of international case studies, The Higher Education Manager's Handbook offers practical advice and guidance on all aspects of university management. An engaging, comprehensive and highly accessible practitioner's guide, the book tackles all the key areas central to the job of managing in higher education, from understanding the culture of your university and the role it plays, to providing effective leadership and managing change. Now in a thoroughly updated third edition, the book is written from the unique perspective of the higher education manager, offering advice that can be implemented immediately by leaders at all levels. The book is organised into four pre-requisites that any prospective higher education manager must master if they are to be an effective university leader: Knowing your environment Knowing your university Knowing your department Knowing yourself Each of the chapters within these sections provides commentary and analysis of the particular role aspect under review, and offers advice and guidance on good practice, including case study examples and self-assessment tools. New topics include: The new higher education landscape The first 100 days Avoiding cognitive bias and developing a flexible mindset Strategic planning and Teaching Excellence Framework (TEF) Reviewing course portfolios and subject areas Improving student outcomes and staff experience Assessing and mitigating risk Project management and managing up Widening participation and social mobility Vice chancellors, university presidents, provosts and deans, heads of academic departments and university services, subject leaders, course directors and others in management positions within the field of higher education will find this book to be an irreplaceable resource that they will use time and time again.

The British National Bibliography - Arthur James Wells 2007

Global Diversity Management - Mustafa Ozbilgin 2008-06-15

It is only through understanding diversity that businesses can achieve equality and cohesion in the workplace. Ozbilgin and Tatli's Global Diversity Management focuses extensive original research through a critical approach and arrives at a comprehensive real-world perspective of diversity in competitive organizations.

Employee Relations - Elizabeth Aylott 2022-05-03

The third edition of Employee Relations is a practical guide to the principles and practice of fostering positive relationships with employees to develop their engagement and achieve business success. It features updated material on recent legislation changes including employment status in the gig economy and deregulation as a result of new international relations. Covering key areas such as conflict and dispute resolution, redundancies, rights and ethics, this book equips you with the skills and knowledge to plan, build and assess employee relations in any type of organization. Practical diagnostic tools and real-life examples from organizations including HSBC show how these strategies can be applied in practice. With updated guidance and examples covering employee voice and the virtual workplace, Employee Relations is a vital resource for HR practitioners and students alike. Online resources include questionnaires and templates to support the development of an effective employee relations strategy. HR Fundamentals is a series of succinct, practical guides featuring exercises, examples and case studies. They are ideal for students and those in the early stages of their HR careers.

Employment Law - Elizabeth Aylott 2014-05-03

Employment Law is a practical guide to understanding and applying the law effectively at work in the UK. Tailored to the needs of practitioners it offers a complete overview of the fundamentals of employment law, examining its importance for an organization, its employees and the HR function. Using a combination of practical tools, assessments, scenarios and case studies from best practice it will build your legal knowledge of key areas including immigration, employing temporary staff, changing contracts, discrimination, equal pay, family rights, redundancy and much more. Employment Law is part of the HR Fundamentals series, offering practical advice to HR professionals starting out in their career, completing CPD training or studying for their professional qualifications with the CIPD. It is the ideal companion to Employee Relations, also by the same author.

Excellence in People Analytics - Jonathan Ferrar 2021-07-03

Effectively and ethically leveraging people data to deliver real business value is what sets the best HR

leaders and teams apart. Excellence in People Analytics provides business and human resources leaders with everything they need to know about creating value from people analytics. Written by two leading experts in the field, this practical guide outlines how to create sustainable business value with people analytics and develop a data-driven culture in HR. Most importantly, it allows HR professionals and business executives to translate their data into tangible actions to improve business performance. while navigating the rapidly evolving world of work. Full of practical tools and advice assembled around the Insight222 Nine Dimensions in People Analytics® model, this book demonstrates how to use people data to increase profits, improve staff retention and workplace productivity as well as develop individual employee experience. Featuring case studies from leading companies including Microsoft, HSBC, Syngenta, Capital One, Novartis, Bosch, Uber, Santander Brasil and American Eagle Outfitters®, Excellence in People Analytics is essential reading for all HR professionals needing to unlock the potential in their people data and gain competitive advantage

Dictionary of Medical Acronyms and Abbreviations - Stanley Jablonski 2004-09

This dictionary lists acronyms and abbreviations occurring with a reasonable frequency in the literature of medicine and the health care professions. Abbreviations and acronyms are given in capital letters, with no punctuation, and with concise definitions. The beginning sections also include symbols, genetic symbols, and the Greek alphabet and symbols.

International Human Resource Management - Mustafa F. Özbilgin 2014-03-07

International Human Resource Management offers a contemporary and multilayered introduction to international and comparative human resource management for university study. It critically analyses the core issues and emerging trends in the field, with a consistent emphasis on real-world scenarios and concerns. At the macro level, the book examines how IHRM fits within and adapts to the ever-changing environment of international relations and global development. At the firm level, it elucidates the strategic goals served by IHRM and the processes used to achieve them. At the individual level, the analysis extends beyond the traditional focus on expatriates to encompass the various IHRM actors and their motivations. Each chapter features a case study, tutorial activities and discussion questions. The book concludes with three extended case studies, each based on a specific region, to help students consolidate their understanding.

The Invisible Leader: Stepping Up, Stepping Out - Felicia Linch 2019-10-07

HAVE YOU MADE YOURSELF INVISIBLE, AFRAID TO STEP OUT AND INTO YOUR FULL POTENTIAL AS A LEADER? DO YOU FEEL NO ONE SEES YOUR POTENTIAL? ARE YOU CONFLICTED, AT TIMES FEELING YOU HAVE NOTHING VALUABLE TO SAY? AND AT OTHER TIMES KNOWING THERE IS SOMETHING MORE INSIDE OF YOU? Felicia Linch today serves as an advisor to governments and leaders, but she didn't always have that role. There were times she didn't see herself as a leader and therefore others didn't see her as well. Ultimately, Felicia realised she contributed to the problem by pretending to be who she was not. In *The Invisible Leader: Stepping Up, Stepping Out*, Felicia shares her leadership awakening that led to the acceptance of her life purpose, which then led to open doors as she stepped up to her stature and stepped out to her destiny. If you desire to be an authentic leader and no longer invisible or ineffective, *The Invisible Leader* will provide practical steps to empower you to become the leader you were meant to be.

People Management - 2003

The Role of the Reader - Umberto Eco 1979

Discusses the differences between "open" and "closed" texts, or, texts that actively involve the reader and

texts that evoke a limited, predetermined response from the reader. -- Back cover.

Dorland's Dictionary of Medical Acronyms and Abbreviations E-Book - Dorland 2015-07-24

Medical acronyms and abbreviations offer convenience, but those countless shortcuts can often be confusing. Now a part of the popular Dorland's suite of products, this reference features thousands of terms from across various medical specialties. Its alphabetical arrangement makes for quick reference, and expanded coverage of symbols ensures they are easier to find. Effective communication plays an important role in all medical settings, so turn to this trusted volume for nearly any medical abbreviation you might encounter. Symbols section makes it easier to locate unusual or seldom-used symbols. Convenient alphabetical format allows you to find the entry you need more intuitively. More than 90,000 entries and definitions. Many new and updated entries including terminology in expanding specialties, such as Nursing; Physical, Occupational, and Speech Therapies; Transcription and Coding; Computer and Technical Fields. New section on abbreviations to avoid, including Joint Commission abbreviations that are not to be used. Incorporates updates suggested by the Institute for Safe Medication Practices (ISMP).

The Higher Education Manager's Handbook - Peter McCaffery 2013-04-15

The Higher Education Manager's Handbook 2/e has been substantially updated and reflects important changes that have occurred since its first publication in 2004. It offers excellent counsel and guidance on all aspects of the manager's role and provides the navigational tools to successfully operate within Higher Education organizations. Within this new edition, Peter McCaffery continues to draw on a wealth of US and UK case study materials drawn from innovative practice. This best selling guide builds upon its original strengths and remains an engaging, accessible and highly enjoyable read. Written in the unique perspective of the HE manager, it offers practical advice that can be implemented immediately by managers and university leaders at all levels. It addresses the internal ramifications of cynicism and demoralisation that are rife within many academic communities and is based on four pre-requisites essential for becoming an effective HE leader: Knowing Your Environment Knowing Your University Knowing Your Department Knowing Yourself What's new in the second edition... New Chapter! Celebrating Diversity The Specific strategic drivers in HE University Governance The Business-Facing University The Community University Fostering Research Excellence, Fostering Teaching Excellence and Enhancing the Student Experience Internationalization Managing your Reputation Managing in a crisis Higher Education Managers, Team Leaders, Vice Chancellors, Provosts, University Presidents, Department Heads and Student Affairs Administrators will find this book to be an irreplaceable resource that occupies a permanent "within hands-reach" position on their desk and/or nearest bookshelf.

Employee Relations - Elizabeth Aylott 2014-03-03

Employee Relations is a guide to the fundamental principles of employee relations in the UK. Tailored to the needs of practitioners it offers a complete overview of the field strongly aligned to the organizational and HR strategy and objectives. Using a combination of practical tools, assessments, scenarios and case studies from best practice it will build your knowledge of the area from understanding the labour market and the employment relationship to trade unions and international governing bodies. The book covers key areas such as conflict and dispute resolution, dismissal and redundancy, rights, ethics and much more. Aligning effective employee relations with strategic objectives, this book will equip you with the skills you need to plan, implement and assess employee relations. Employee Relations is part of the brand new HR Fundamentals series, offering practical advice to HR professionals starting out in their career, completing CPD training or studying for their professional qualifications with the CIPD. It is the complementary partner title to Employment Law, also by the same author.